

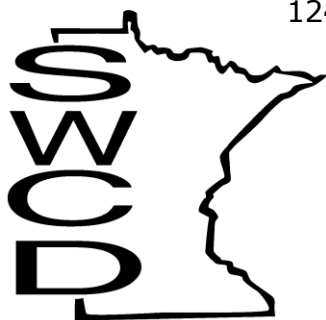
REDWOOD SOIL AND WATER CONSERVATION DISTRICT

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redwoodswcd.org

“Helping bring YOU clean water”



MINUTES FROM THE DECEMBER 13, 2017 MONTHLY BOARD MEETING

Supervisors

Chair
Jeff Potter
District I
(507) 641-3087

Vice Chair
Ed Carter
District V
(507) 629-4843

Secretary
Joseph Plaetz
District IV
(507) 747-2803

Treasurer
Kristen Tauer
District III
(507) 220-5393

PR & I
Brian Timm
District II
(507) 430-2220

Staff

Marilyn
Bernhardson
District
Administrator

Kari Clouse
Office Assistant

Kristy Zajac
Conservation
Specialist

Kurt Mathiowetz
Water Quality
Technician

Brian Pfarr
Resource
Specialist

The monthly meeting of the Redwood Soil and Water Conservation District was called to order Wednesday, December 13, 2017 at 8:36 a.m. by chair Jeff Potter. The meeting was held in the meeting room of the Ag Service Center in Redwood Falls, MN.

BOARD MEMBERS PRESENT: Jeff Potter - Chair
Ed Carter - Vice-Chair
Joe Plaetz - Secretary
Kris Tauer - Treasurer
Brian Timm- PR&I

STAFF: Marilyn Bernhardson – District Administrator

COUNTY COMMISSIONER: Dennis Groebner

ADOPT AGENDA: Motion by Carter, second by Plaetz to approve the agenda as sent. Motion carried.

MINUTES: Motion by Plaetz, second by Carter to approve the minutes from the October 11, 2017 board meeting as sent. Motion carried.

PUBLIC COMMENT: None

COST SHARE:

As approved at the October, 11, 2017 meeting, Chris Jeckell (13-Flood) was paid on November 1, 2017 after receiving the as-built from Area II.

Flood Funds: Motion by Plaetz, second by Timm to approve payment of the following contracts:

15-Flood	John Doubler	Grade Stabilization Repair	\$20,827.84
16-Flood	Paul Plaetz	Basins	\$ 3,243.16

Motion carried.

PAGE 2 REDWOOD SWCD SEPTEMBER 6, 2017 MEETING MINUTES

COST SHARE (continued)

State Cost Share:

Motion by Tauer, second by Carter to pay the following cost share contracts:

2-17	Dan Billmeier	Basin	\$5,655.80*
3-17	Landuyt Land	Basin	\$2,893.71**

*Funding sources: FY-16 - \$1,436.25, FY-17-\$294.75, WCA grant to implement Water Mgt. Plan - \$1,412.34 and WCA 2017 Match - \$2,512.46

**Cost Share funds - \$2,893.71 and Water Quality Certification-\$5,000

Motion Carried.

WCA funds to implement Water Management Plan:

Motion by Plaetz, second by Timm to approve payment for the following contracts:

MMW-1	Chris Christensen	Nutrient Mgt.	\$ 912.00
MMW-9	Matt Tiffany	Alternative Intake	\$ 300.00
MMW-10	Ross Dolezal	Nutrient Mgt.	\$1,500.00
MMW-11	Shawn Dolezal	Nutrient Mgt.	\$ 882.60
MMW-12	Jim Sorenson	Nutrient Mgt.	\$1,500.00
MMW-13	Jeffrey Sorenson	Nutrient Mgt.	\$1,500.00
MMW-14	Andy Schiller	Nutrient Mgt.	\$1,500.00
MMW-16	Bruce Tiffany	Strip-Till	\$1,200.00

Motion carried.

BILLS PAYABLE: Motion by Plaetz, second by Tauer to approve payment of bills from October 12 through December 13, 2017 totaling \$85,716.46. Motion carried. Will be paying accounts payable at end of year, including supervisor's compensation.

In the near future will need to purchase a computer to connect into the federal system for Pfarr and will need to purchase a GPS unit.

PAGE 3 REDWOOD SWCD DECEMBER 13, 2017 MEETING MINUTES

REPORTS:

Kristy Zajac entered the meeting at 8:51 a.m.

Conservation Specialist – Zajac - 1) Very successful sign-up with CREP. 27% of contracts in the state coming from Redwood county. Have several more individuals who may be interested. 2) Working with BWSR to try to get financial reimbursements paperwork to go smoothly. 3) Creating shape files and new maps of old contracts that need new maps. 4) Will be on extended leave for an undetermined time. 5) Not much activity in WCA. Current violation has not been resolved yet. 4) District has gone as far as we are able to go with the buffer compliance on public waters. Have turned over a list of individuals to Redwood County environmental office, who may be out of compliance.

Kristy Zajac left the meeting and Brian Pfarr entered the meeting at 9:15 a.m.

Resource Specialist – Pfarr - 1) Developing plans for individuals who are re-enrolling in CRP. 2) Finalized multiple construction projects. 29 basins, 9 grade stabilization structures and trying to finish three more before freeze up. 3) Thanks for allowing me to attend MASWCD State Convention. 4) Have been asked to be on the EDA County Committee. 5) Will be working on CREP wetland restorations.

Brian Pfarr left the meeting and Shannon Gegner entered the meeting at 9:37 a.m.

District Administrator: Bernhardson 1) RIM and CREP processing and updating plans. To date we have 19 approved CREP contracts, with several more pending. 2) Buffers – Helping many individuals, processing cost share applications. Also working with Environmental Office on list of potential public waters violations. 3) Attended final Local Capacity Funding meeting. Now MASWCD Legislative Committee will be proposing some type of legislation. 4) Attended Ag BMP loan program meeting. 5) Gave a career presentation to MASWCD leadership group. 6) Helped at the Soils Health Workshop.

RCRCA: Carter reported on the December 7, 2017 meeting.

County Commissioner: Groebner - 1) Hired an engineer to work on the removal of the three dams on the Cottonwood River. 2) Six or seven ditches have been re-determined. Now trying to determine reimbursement to landowners. 3) Have meeting with Brown County to discuss ditches that need to be re-determined.

DC: Handed out report from Gegner. Reviewed USDA Civic Rights and Equal Opportunities. Board members signed the Affirmation of Review.

Shannon Gegner left the meeting at 9:50 a.m.

PAGE 4 REDWOOD SWCD DECEMBER 13, 2017 MEETING MINUTES

BUFFER UPDATE: The Environmental office has sent out letters to approximately 90 individuals notifying them that they have an area along a public water that may not be in compliance with the buffer law.

To date 26 individuals have been approved for cost share to assist in the establishment of their buffers. Spreadsheet with the list of individuals approved was handed out.

WRAPS MEETING: Carter reported on the WRAPS meeting in Redwood Falls on December 7, 2017.

MCIT DIVIDEND: 2017 dividend from MCIT was \$1,633.

2016 AUDIT: Copies of the 2016 financial audit conducted by Thomas Stotesbary were handed out and reviewed. Motion by Timm, second by Plaetz to accept the 2016 Audit. Motion carried.

PERSONNEL COMMITTEE RECOMMENDATIONS: Personnel committee presented their recommendations for staff in 2018. Motion by Timm, second by Carter to approve the recommendations of the Personnel Committee. Recommendations are on file at the district office. Motion carried.

NEXT MEETING: The next regular board meeting of the Redwood Soil and Water Conservation District will be held on January 10, 2018 at 8:30 a.m. in the meeting room of the Ag Service Center in Redwood Falls, MN.

ADJOURNMENT: Chair declared the meeting adjourned at 10:36 a.m.

Supervisor